

**AGENDA ITEM EXECUTIVE SUMMARY**

Agenda Item number: 7a

Title:	Recommendation to approve an agreement with IT Solutions Group, Inc. for professional services, software, and hardware for a not-to-exceed cost of \$51,101
Presenter:	Larry Gunderson, Director of Information Systems

Meeting: Government Operations Committee

Date: April 6, 2020

Proposed Cost: \$51,101

Budgeted Amount: \$13,600

Not Budgeted: ☒**Executive Summary** *(if not budgeted please explain):*

The City's IBM servers house the City's Utility Billing system – processing more than \$80 million dollars in annual revenue. The equipment and services as described in this memo will advance the City's strategic plan goal #16 – Fully develop an information technology business continuity and disaster recovery plan. Equipment and services include virtual tape backup hardware and software, a hosted testing server, and a disaster recovery server.

IT Solutions Group offers the best value for these services as demonstrated by their understanding of the City's current hardware and operating system, the execution of a successful proof-of-concept, and their unique set of IBM server knowledge, capabilities and reseller position.

The unbudgeted portion of the cost of this project will be taken from unspent funds available within the Information Systems' fiscal year 2020 budget.

Attachments *(please list):***Recommendation/Suggested Action** *(briefly explain):*

Recommend approval of an agreement with IT Solutions Group, Inc. for professional services, software, and hardware for a not-to-exceed cost of \$51,101